

## Checklist for PhD Applications

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| <b>1.</b> | Read the PhD Brochure (available in PDF format at <a href="http://www.phd.wu.nl">http://www.phd.wu.nl</a> )  |
| <b>2.</b> | Choose one of the Wageningen Graduate Schools (see <a href="http://www.phd.wu.nl">http://www.phd.wu.nl</a> )   |
| <b>3.</b> | <p>Send the Graduate School of your choice a <b>complete</b> file, containing:</p> <ul style="list-style-type: none"> <li>• <b>A letter motivating the application</b></li> <li>• <b>Proof of financial support</b></li> <li>• <b>Proof of local commitment from the home institute</b> (only in the case of Sandwich PhD construction)</li> <li>• <b>Photocopy of diplomas for higher education and transcripts of academic records</b> (if not in English, also send official translations)</li> <li>• <b>Proof of proficiency in the English language</b> (Candidates from non-Anglophone countries must add a certificate of proficiency, issued by a recognised language institute; this may not be more than 24 months old. For details, see <a href="http://www.phd.wu.nl">http://www.phd.wu.nl</a> )</li> <li>• <b>Photocopy of the applicant's valid passport</b></li> <li>• <b>Preliminary research proposal</b> (about two A4), that should include: <ul style="list-style-type: none"> <li>○ Problem definition</li> <li>○ Research questions</li> <li>○ The proposed methodology, linked to the research questions</li> <li>○ Literature references</li> <li>○ For Sandwich PhD students the research proposal should preferably be linked to the applicant's country of origin, or should be of interest to research organisations in the applicant's country of origin. The pre-proposal must demonstrate that the applicant is competent in independent scientific research and has the qualities necessary to be enrolled in the PhD programme.</li> </ul> </li> <li>• <b>Curriculum Vitae</b> that includes information on the applicant's <ul style="list-style-type: none"> <li>○ Education</li> <li>○ Research experience</li> <li>○ Publication list</li> </ul> </li> <li>• <b>References</b> from at least two supervisors/professors, with information regarding the applicant's performance on the Masters programme and the applicant's prospects for finishing a PhD in the area of application.</li> </ul> |
| <b>4.</b> | <p>The Graduate School will forward the proposal to a prospective supervisor of Wageningen University. Important aspects for the Graduate Schools and the prospective supervisor are:</p> <ul style="list-style-type: none"> <li>• the funding available</li> <li>• the applicant's education (at least at MSc level)</li> <li>• the applicant's fluency in English</li> <li>• the experience of the applicant as an independent researcher</li> <li>• the publications already written by the applicant</li> <li>• the scientific quality of the preliminary proposal</li> <li>• the originality of the preliminary proposal</li> <li>• the strategic fitting of the applicant's research topic into the research programme of the Graduate School, in the area of interest of the supervisor and in the research field of supervisor's research group</li> <li>• the capacity and expertise that the Graduate School and research group have available</li> <li>• for Sandwich PhD students: the CV of the supervisor in the home country</li> </ul>   |
| <b>5.</b> | If an applicant is accepted as a PhD student, he or she will be informed by the prospective supervisor of Wageningen University. If an applicant is not accepted as a PhD student, he or she will be informed by the Graduate School.  |

**Wageningen University and the Wageningen Graduate Schools cannot help in finding (additional) funding**

For additional and more elaborate information on the above, please have a look at our website: <http://www.phd.wu.nl>